

NOTICE – REMOTE E-VOTING AND BOOK CLOSURE

Members are hereby informed that the Resolutions proposed at the 81st Annual General Meeting ('AGM') of the Company convened **on Thursday, the 3rd of day of September, 2015, at 11-30 A.M. at the Mini Auditorium Hall of the Science City, J. B. S. Haldane Avenue, Kolkata – 700 046** will be transacted through remote e-voting (facility to cast vote from a place other than the venue of the AGM) and also through Ballot Paper in the AGM in terms of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014. The Company has engaged the services of Central Depository Services (India) Limited ('CDSL') for this purpose.

Voting rights will be reckoned on the shares registered in the name of the Members as on **27th August, 2015 (cut-off date)**. Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes either by remote e-voting or by Ballot Paper in the AGM.

Members, who cast their votes by remote e-voting, may attend the meeting but will not be entitled to cast their votes once again. **The period for remote e-voting starts at 9.30 a.m. on Monday, 31st August, 2015 and ends at 5.00 p.m. on Wednesday, 2nd September, 2015.** Remote e-voting will be blocked by CDSL at 5.00 p.m. on 2nd September, 2015.

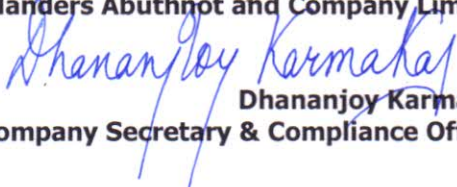
Members are further informed that the Notice of the 81st AGM and the Report and Accounts of the Company for the financial year ended 31st March, 2015 have been sent in electronic mode to those Members who have registered their e-mail addresses with the Company or with the Depositories and in physical mode to the other Members. The despatch of the AGM Notice and the Report and Accounts has been completed on 10th August, 2015. The AGM Notice is available on the Company's website and on CDSL's e-voting website www.evotingindia.com.

Persons becoming Members of the Company after despatch of the Notice of the AGM but on or before 27th August, 2015 (cut-off date) may write to CDSL at helpdesk.evoting@cdslindia.com or to the Company's Registrar and Share Transfer Agent at mdpl@cal.vsnl.net.in / mdpldc@yahoo.com requesting for user ID and password for remote e-voting. Members already registered with CDSL for remote e-voting can however use their existing user ID and password for this purpose.

In case of any query / grievance with respect to remote e-voting, Members may refer to the Frequently Asked Questions for Shareholders and e-voting User Manual for Shareholders available at www.evotingindia.com, under help section or write an e-mail to helpdesk.evoting@cdslindia.com or contact Mr. Argha Majumder, Assistant Manager – Business Development, CDSL, 57, J. L. Nehru Road, Horizon Building, 2nd Floor, Kolkata – 700 071 at Telephone nos. 1800 200 5533 (Toll Free) / 033 – 32974880 or at e-mail ID – helpdesk.evoting@cdslindia.com

NOTICE is also hereby given under Section 91 of the Companies Act, 2013 that the Register of Member and Share Transfer Books of the Company will be remained closed from 27th August, 2015 to 3rd September, 2015 (both days inclusive).

**By order of the Board
For Gillanders Arbuthnot and Company Limited**


**Dhananjay Karmakar
Company Secretary & Compliance Officer**

Kolkata, 13th August, 2015.